![CYPHER Learning logo]

CYPHER Learning
IMPLEMENTATION
SERVICES

At CYPHER Learning, we understand that a successful learning platform implementation goes beyond technology—it's about delivering a transformative experience that empowers your organization. Our implementation services are meticulously designed to guide you every step of the way, ensuring a smooth transition and a successful launch. Our goal is to get you up and running as efficiently and quickly as possible.

8 step implementation plan

Our expertly crafted 8 step implementation plan is designed to get your system up and running swiftly and effectively. With dedicated implementation resource hours, including train-the trainer training, we streamline the setup process to minimize errors and delays. This allows you to start using the platform sooner, accelerating your team's productivity and helping you see a faster return on your investment.

8 step implementation overview

Step 1: Preparation and kick-off

Step 2: Establish project administration and finalize project plan

Step 3: Configuration/Training

Step 4 & 5: Platform integration

Step 6: User acceptance testing and refinement

Step 7: System testing and preparation for go live

Step 8: Project closure and review

8 week schedule

WEEK 0-1

Preparation and kick-off

Contract signing and initial kick-off meeting to outline project roles, responsibilities, and communication plans. The project team is organized, and initial project administration steps are taken.

WEEK 2

Establish project administration and finalize project plan

Project administration continues with gathering technical and functional requirements, finalizing the project plan, and beginning the platform setup and configuration.

WEEK 3

Configuration/Training

Configuration and initial training for project teams, admins, and instructors are conducted, alongside scoping of content and data migration if necessary.

WEEK 4 – 5

Platform integration

Platform integration starts, focusing on API mapping and mobile app branding with ongoing requirements gathering and documentation.

WEEK 6

User acceptance testing and refinement

User acceptance testing is performed to identify and address any necessary refinements.

WEEK 7

System testing and preparation for go live

Final system testing and preparations for go-live, including comprehensive checks and monitoring.

WEEK 8

Project closure and review

Project closure, including post-implementation support, system documentation, and a review of lessons learned.

This streamlined approach enables a swift transition to using the platform, ensuring alignment with client needs at each stage.

CYPHER Learning service offering portfolio

Bespoke content	**Custom development**
Custom content	**Integration and API consulting**
Implementation	**Migration** **Staff transition**

All services